



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT AGRASEN COLLEGE, BILHA, BILASPUR (C.G.)
Name of the head of the Institution		Dr. N.K. Jain
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07752296975
Mobile no.		9425506989
Registered Email		govtagrasencollege89@gmail.com
Alternate Email		iqacgacbilha@gmail.com
Address		Govt. Agrasen College, Mandi Road, Bilha
City/Town		Bilaspur
State/UT		Chhattisgarh
Pincode		495224

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Mrs. Shubha Verma			
Phone no/Alternate Phone no.		07752296975			
Mobile no.		9926134188			
Registered Email		vermashubha27@gmail.com			
Alternate Email		iqacgacbilha@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.gacbilha.ac.in/Uploads/AQAR%202017-18_2021068093827.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.gacbilha.ac.in/Uploads/AcademicCalendar20182019_2018177023743_2020074074211.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.02	2017	02-May-2017	01-May-2022
6. Date of Establishment of IQAC			22-Jul-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

first meeting of IQAC	14-Jul-2018 01	10
Second meeting of IQAC	05-Feb-2019 01	7
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Induction Program for newly admitted students was organized with complete participation of teaching and non teaching staff.

College level annual sports competition organized by sports department and many sports activities were conducted in during session.

NSS and Red cross society of the college organized many awareness programs.

Collection of feedback forms of students and teachers.

Results analysis was done for UG and PG classes.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curriculum Planning and implementation	Academic Calendar scheduled by higher education department was followed to the extent of 90 percent . Regular feedback obtained from the students about the syllabus some of our staff members are member of board of studies of university.
Teaching learning and Evaluation	Introduction of newly admitted students .Experimental, motivational and participative learning methods used to make learning interesting. Internal assessment test led to the performance of the students. Result analysis done by faculty.
Research,Consultancy and extension	Seminar attended by professors and some professors published in research paper in journals Plantation.
Student Support and progression	For students support Scholarship provided to SC,ST and OBC students. College level annual sports and cultural programme organized.Yoga Day,Youth Day,Constitution Day,Voters Day etc. celebrated and various competitions organized in college level.
Infrastructure and learning resources	Separate cabin for each clerical work. Students help desk,cycle stand etc. Tree guard for plants at garden were covered by Kanta Tar (Barbed wire) . More furniture purchase for classes and library.
Governance leadership and management	Various committees like infrastructure,Academic, Audit, Examination,Scholarship,Women cell, Anti Ranging committees etc.were functioning in college.
Institutional values and best practices	Various activities like plantation,for the purpose of green and healthy campus and a maintained garden were developed. Many programs organized by NSS in Goad gram (Adopted village) for social awareness.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>IQAC/NAAC Committee, Govt. Agrasen College, Bilha</td> <td>28-Jul-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC/NAAC Committee, Govt. Agrasen College, Bilha	28-Jul-2021
Name of Statutory Body	Meeting Date				
IQAC/NAAC Committee, Govt. Agrasen College, Bilha	28-Jul-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2018				
Date of Submission	30-Dec-2018				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the month of July the college arrange staff council meeting for the discussion of Academic Calendar, teaching learning process, College Time Table, Admission, Previous Session Results and other curricular activities for the current Academic session. Every department distributed the course material/ Papers to the teachers according to their subject matter expertise. A well elaborated yearly time table is made for yearly/semester wise syllabus. A separate Time Table committee prepared course wise and day wise Time Table for theory and Practical classes. Attendance and daily diary were prepared by subject teacher and checked by Principal in every month. College has an establish library for teachers and students. Many text books, Reference books and Journals are available for both students and teachers. For the effective delivery of the curriculum for better learning various class room teaching tools and techniques are adopted by the teachers. Chalk and green board method, uses of chart, written/Printed notes, Group Discussion among the students and teachers, Power Point presentation , Guest Lecture etc. are arranged for better teaching learning process. Regular class test, internal Examination etc. are conducted as per the Academic calendar of the college, University and Higher Education Department. Extra Classes are conducted on a regular basis for slow learning student who help them in clearing there doubts regarding the topics. Field visit, Educational Tours and Trip visits with different objective has also been conducted for proper delivery of curriculum. Every department of the college keeps the record of all its student regarding there Academic performance during the whole session. NSS, Youth Red Cross Society and Sports department are actively arranged the many extra curricular and beneficial programs. In the beginning of Academic session College Principal formed many

Committees for better educational , curricular , better management of college environment and follow-up of academic calendar. Important committees of our college are College Development Committee, Purchase Committee , Discipline Committee, Anti Ragging Control Committee, Right to Information Committee, Scholarship Committee, Student Union Committee, Janbhagidari/Self Finance Committee, UGC Committee , Write-off Committee, Environment Protection and cleanliness Committee, IQAC SWEEP Program, Tablet distribution committee, Teaching Learning observation Committee etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Plantation Programme	58
BA	Geographical Excursion	48
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college IQAC collected feedback from students college and about teachers, at the end of academic session. IQAC provided printed feedback form on various parameters. Feedback forms has been collected from the regular students of UG and PG classes and analysed thoroughly and suggestion has been gathered from the stakeholders. IQAC committee consult with the principal to incorporate changes for the improvement. Recommendation has been incorporated/implemented in the working policy of the institution for the upcoming academic session. Feedback from the regular students also collected for their respective teachers , their teaching process and the new teaching techniques, responses of the teachers are asked on the scale of completely agree, partial agree, disagree, not cleared. some other Important parameters of feedbacks regular availability of Professor in class room, does the professor come to class on time according to time table , Proficiency and knowledge of topics and subject, Teachers discuss properly in the class room, Professor use teaching aids, reference book and Internet tools, Behaviour of professor in class room and after class in college campus, Timely class test and evaluation, Do the Professor complete their syllabus on time , Project works and Personality development of student. In academic session 2018-19, 15 percent students of different classes in UG and PG given feedback of teachers in above parameters. Approximately 80 percent students are completely agree 15 percent students are partial agree and 5 percent students are disagree/ not clear. Feedback of infrastructure, Library , Sports facility, Administration, NSS , Youth red cross society, cleanliness of college campus , Drinking water facility and other curricular and extra-curricular activities are also collected form regular students of UG and PG classes. In the academic session 2018-19 total 15 percent students given by their feedback in above points. Approximately 45 percent students gave feedback Excellent, 45 percent students have given very good , 4 percent students have given good , 3 percent have given Average and 3 percent have given below average feedback. Suggestion and comments given by the students are also taken into consideration for future development the different areas where improvement is needed are discussed by IQAC and Principal with respective committee and department of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc.-I	80	355	80
BA	B.A. -I	240	428	240
BCom	B.Com-I	80	117	76
MCom	Semester-I	40	31	5
MA	Political Science Semester-I	30	63	30
MA	Sociology Semester-I	40	35	28

MA	Hindi Semester-I	30	55	30
MA	Ecomics Semester-I	30	21	8
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1082	158	18	Nil	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	4	4	Nil	Nil	Nil

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In order to enhance the capability and to support student mentoring system has been implemented in the college. In the institution 1 to 3 mentors are appointed. College cater the wide variety of students in terms of educational and economical background, the system helps in understanding the students and provide students centric education to them and perform according to their potential. Student Mentoring System (SMS) is adopted to narrowing the gap between teachers and students for both educational and personnel guidance . Mentors consult the students to solve their problems came across during their course of study. Mentors understand the status of slow learner and encourage then for best academic performance. Mentor advised students in career development and professional guidance provided to them and motivate them in all academic matters. After collecting all necessary information , mentors are expected to offer guidance and counseling, as and when required. If a student is identified as having weakness in particular subject, it is the duty of the mentors to apprise the consult subject teacher. A register is maintained for every mentee to record their issues , mentors are encouraged to approach.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1240	18	1 : 69

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	18	3	1	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	003	III	25/04/2019	07/06/2019
BSc	006	III	12/04/2019	01/06/2019
BCom	009	III	28/03/2019	30/05/2019
MCom	594	IV	29/06/2019	19/07/2019
MA	454	IV	29/06/2019	25/07/2019
MA	464	IV	03/07/2019	25/07/2019
MA	414	IV	29/06/2019	25/07/2019
MA	444	IV	29/06/2019	25/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To improve the performance of students and timely completion of syllabus the college introduced induction and orientation programme. In the beginning of session a meeting organized by the college principal for admission, test etc. Purpose class wise teaching time table is displayed on the notice board of the college. Month wise teaching plan is prepared for each course/papers for all the UG and PG classes. Class room test and unit test are conducted. Internal assessment is a regular process and a part of curriculum and the marks obtained are added to the final scores in UG and PG classes. Class room seminars are organized by PG department for preparation of semester courses and the purpose of personality development of students. In the subject of Botany and geography a field project is prepared for the knowledge of local and villages flora. All faculty students are engaged in college garden and playground in free period for development of sports activities. social activities and for their personality development.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follow the academic calendar of affiliating University and higher education department of state government. The Academic session started from 15 June in every year. For admission Under graduate (UG) and post graduate (PG) classes admission process follow university and state government rules. Firstly date of admission forms issued and their submission date is decided, advertisement through news papers and notice board. Admission to both UG and PG classes are provided on the basis of merit and state government reservation policy for SC/ST/OBC students . This session following academic activities are done by college. 1- 15 June 2018 admission start and closed in 15 August 2018. 2- Classes start from 1st July 2018 and in 15th August 2018 Independence day

celebrated . 3- In 08/10/2018 to 10/10/2018 Inter college Volly ball sports organized. 4- In 22/11/2018 to 01/12/2018 Supplementary exam and in 17/12/2018 to 12/01/2019 semester exam for PG classes conducted. 5- In 17/01.2019 Sports Day organized in 25/01/2019 Voter Day and 26/01/2019 Republic Day celebrated.6- 09/02/2019 social cultural activities were conducted.. 7- In 01/02/2019 to 28/02/2019 Practical exams for UG classes and March 2019 to May 2019 Annual exams were conducted. 8- On 21/06/2019 Yoga Day celebrated.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gacbilha.ac.in/Uploads/Program-outcomes_2021297114840.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
594	MCom	Commerce	9	5	55.55
464	MA	Economics	2	2	100
444	MA	Political Science	22	20	90.90
454	MA	Sociology	12	7	58.33
414	MA	Hindi	6	6	100
009	BCom	Commerce	36	35	97.22
006	BSc	Science	76	31	40.78
003	BA	Arts	225	186	82.66
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gacbilha.ac.in/Uploads/student_satisfaction_survey_2021068113120.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	NIL	0	0
International Projects	00	NIL	0	0
Students Research Projects (Other than compulsory by the	00	NIL	0	0

University)				
Projects sponsored by the University	00	NIL	0	0
Industry sponsored Projects	00	NIL	0	0
Major Projects	00	NIL	0	0
Minor Projects	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Nil	00
International	NIL	Nil	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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NIL	Nil
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	22	3	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Fruit Distribution on NSS camp	NSS and YRC	2	55
Lecture on Sickle cell disease	Govt. Agrasen College, Bilha	4	56
Nasha mukti Abhiyan	Youth Red Cross	5	39
Lecuter on Anemia	Youth Red Cross	3	41
Van Mahotsav	Govt Agrasen College, Bilha	36	260
Vatika Nirman	NSS, Govt Agrasen College, Bilha	36	170
One day Camp Parsada village	NSS, Govt. Agrasen College, Bilha	1	51
Orientation program in College	NSS, History Department Govt. Agrasen College, Bilha	1	71

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS awareness	NSS, YRC, RRC	World AIDS day program	2	90
Other Activities	NSS	Govt. Agrasen college, Bilha	7	175
Gandhi Jayanti	NSS	Bilha	1	50
Swachhata Program	NSS	Sanitation Program in college	2	70
Swachhata Program	NSS	Swachhta Abhiyan in Bilha village	30	50
Vatika Nirman	NSS	Vivekanand Garden	20	65
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Geographical Excursion	48	Institutional	01
Survey of Medicinal Plant	54	Institutional	03
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18.02	17.96

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Fully	NIL	2018
NA	Partially	NIL	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19169	2290786	3606	226812	22775	2517598
Reference Books	2097	1856700	16	4000	2113	1860700
Others (specify)	12	35759	Nil	Nil	12	35759
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	15	1	1	2	0	1	0	55	0
Added	0	0	0	0	0	0	0	0	0
Total	15	1	1	2	0	1	0	55	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

55 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college followed a systematic academic and administrative system for utilizing physical academic and support facilities. The college has established several committees for decision taking, scrutinizing, augmentation and maintenance of infrastructural facilities, following the recommendation of University/Higher Education department of Chhattisgarh state and UGC. The relevant college committee also perform internal audit to ensure that proper utilization of funds. The various committees established in the college are meant for several institution affairs like student admission, Academic time table, student examinations, purchase, extension activities and student welfare. Whitewash, any new construction major repair are also executed by public work department(PWD), in the similar manner whereas minor repair are done at the college level. the department requirement and the need of the laboratories apparatus etc. are arranged by Principal through sending the proposal with detail of budget requirement funding agencies etc. to the government of higher education for approval. College has a separate library building and more than 22775 books are available. the college library committee meet to regular intervals to decide the purchase and infrastructural development of library. A separate sports committee is formed for sports department of our college to look facilities and sports activity in college/University/State/National level sports competition. For computer literacy a separate computer room are arranged by college.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. Scholarships scheme	1003	3930708
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	NIL
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	80	80	15	5
2018	Guidance for competitive exam	20	20	2	2
2018	Other	10	10	8	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

NIL	Nill	Nill	Mangal Spanj Iron and Nova Steel Dagouri on Bilha	60	23
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.Sc.	Science	D.P. Vipra College, Bilaspur	M.Sc.
2018	4	B.Com.	Commerce	Govt. Agrasen College, Bilha	M.Com.
2018	11	B.A.	Arts	Govt. Agrasen College, Bilha	M.A. Sociology
2018	4	B.A.	Arts	Govt. Agrasen College, Bilha	M.A. Economics
2018	14	B.A.	Arts	Govt. Agrasen College, Bilha	M.A. Hindi literature
2018	15	B.A.	Arts	Govt. Agrasen College, Bilha	M.A. Political Science
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill
Any Other	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket	Inter College	16
Athelatics	Inter College	8
Kabbaddi	Inter College	12
Cross country Race	Inter College	6
Chess	Inter College	10
Volly ball	Inter College	12
Badminton	Inter College	6

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nill	Nill	00	00
2018	NIL	Internat ional	Nill	Nill	00	00

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At the beginning of Academic year, student council is constituted by the college the student council are elected as well as nominated as per the Government directive . Student union comprises of president, vise president, secretary, joint secretary and class representatives. Apart from the various other students bodies are also constituted by the college for various activities. One wing of college Red cross society is comprised of student spreading health and hygiene awareness and volunteering / organizing health/ medical camps inside the college campus. The student members of Youth Red cross also run campaign outside the college campus for spreading health and hygiene awareness among the people residing in the adjoining societies and villages adopted by the college. The college has constituted a green army which is comprised of student members who accomplish their duties towards environmental protections, Ecological preservation and also towards cleanliness. The students members of the Green army run tree plantation drives by planting in and around the college campus and also in the villages adopted by the college with collaboration of NSS students. The students of our college observing the green landscape inside the college campus. The student of different faculties watch out for any wastage of water , linkage of pipeline/taps and also water sanitation maintenance of RO inside the college campus. Student council maintain a discipline in the college. Student council organized different cultural programs to celebrate important days such as Welcome function for newly admitted students, Farewell function for outgoing students, Republic day celebration. Independence Day celebration ,Gandhi Jayanti etc. are celebrated by student council to cultivate the sense of respect for our Indian culture and tradition, and Chhattisgadhiya culture. The student council also participate in the extension activities conducted by the NSS unit, Red cross unit etc. This

unit organized different extension programs like Plantation Program, Blood donation camp health awareness programme cleanliness programme etc. Every year college organized different type of competitions in the campus like essay competition, Speech competition , Rangoli competition , Mehandi Pratiyogita, Kesh Sajja competition and many other cultural programme.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

8

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal being academic and administrative head of the college, supervise all the activities and ensure implementation of academic discipline. The long term vision of principal for both academic and administration guidance, motivates and encourages the staff to actively involve themselves towards achieving the goals and objectives of the college. Principal also coordinates with outside agencies like University, UGC and State higher Education department and other government bodies for compliance with necessary regulations. IQAC is also functional in our college for monitoring and implementation of participative management to achieve quality bench mark. The principal is the chairman of the college staff council. Department heads and principal are accountable for implementation of academic calendar, completion of syllabus , internal assessments and annual practical and theory examination. The department head decide among themselves course distribution, teaching plans , theory / practical classes and syllabus completions. Every department conducts departmental meetings for discussions regarding syllabus compilation , teaching plans, future plans , faculty needs and other requirements. Two practices of decentralization and participative management during the current year are provided below- 1- The annual and semester examinations carried out timely with separate examination committees for arts, science and commerce streams in three different shifts. Each committee comprised of exam superintendent and assistant superintendents who managed all the activities related to examination of their shift. The examination committee were responsible for smooth conduction of the exams by preparation of seating plans, arrangements of exam halls , invigilator duty charts, collection and dispatch of the answer sheets to the affiliating University. 2- All post graduate department have own organized departmental association comprising of selected/ nominated students coordinated by a professor in charge under the supervision of HOD, performed various academic and administrative activities like conduction of seminar, test under internal assessment, use management of departmental library, academic excursion tours, inter departmental inter college academic interaction.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	For the development of the curriculum subject wise board of studies are constituted by the University as per the guideline of UGC. The subject wise course curriculum are developed by board of studies based on the needs of the learners and local needs for the students. Some are members of university board of studies of various subject and they participated in curriculum development.
Admission of Students	Following the guidelines provided by the department of Higher education Govt, of Chhattisgarh, the entire admission procedures is followed by admission committees , which is formed department wise for PG and subject group wise for UG. Admission of students in according to the sanctioned seats , students are enrolled on the basis of merit ranking and following the reservation policy of Chhattisgarh State. NSS, NCC and Sports students are given weightage
Teaching and Learning	Teaching plan were prepared on the basis of the academic calendar. Time table of classes are prepared by college time table committee daily diary and attendance has been prepared by subject teacher and verified by the head of the department and then by the principal. Conducting Unit test , surprise test, classroom test etc. and exposing students to social activities through NSS, Red cross and sports are done by respective professor in-charge.
Examination and Evaluation	Unit test , Class room test, internal exam, surprise test, quarterly exam, assignment , project work, class seminar etc. are implemented for examination and evaluation. In PG classes semester system are implemented.
Research and Development	The college support and encourage to faculty members to participate in national / international seminar/ conferences and some teacher are attended refresher / orientation

	programs in this session and some are published research papers in journals.
Library, ICT and Physical Infrastructure / Instrumentation	According to the fund received , library takes action for purchasing the book, after allocating the funds evenly. As per requirement new books are purchased according to the funds generated a girls hostel has been constructed by Public Work Department (PWD). As per requirement furniture, Computer, instruments are regularly purchased according to the needs.
Human Resource Management	Permanent teaching and non teaching staff are appointed according to government rules . guest teachers are appointed against the government sectioned permanent teaching post. Some teachers and non teaching staffs are appointed under the scheme of Jan Bhagidari Samiti . The college have 14 permanent and 7 guest teaching faculties in different subject. Self appraisal of teachers through maintenance of academic diary , establishment of grievance redressal, anti-ragging committee , sexual harassment committee etc. are functional.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Communication with department of higher education Government of Chhattisgarh , Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur , UGC CRO Bhopal, RUSA, State project office Raipur and concern officials have been made through E-mail.
Administration	Department of higher education has issued all orders / circulars through Email, and monitors all the colleges through video conferencing . Various information of the colleges are send regularly to higher official through Email.
Finance and Accounts	All salaries are made online in EKosh software of department of finance Govt of Chhattisgarh. All the payment of salaries is done through online transaction . The payment of purchase of various articles are done through treasury challan by making online bills. All grant from the government is received through online transaction .

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme (Sarita Bara)	1	19/02/2018	19/03/2018	30
Refresher Programme (I.B.S. Kanwar))	1	16/06/2018	06/07/2018	21
Refresher Programme (C.L. Patle))	1	16/06/2018	06/07/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1- General provident fund, Family benefit Fund, Group Insurance Gratuity. 2- Dearness allowance, House rent allowance, 3- Medical	1- General provident fund, Family benefit Fund, Group Insurance Gratuity. 2- Dearness allowance, House rent allowance, 3- Medical	Sufficient lecture room, Reading room, Lab, Health and security, Complain box, Construction of a new cycle stand in side the

reimbursement 4- Casual leave(13 days) half pay leave in medical ground(20 days), earn leave(10 days per year) leave not due , maternity leave(3 months), study leave (2 year) for teacher fellowship, summer and winter vacation 5- remuneration/ honorarium examination (teaching/non teaching staff).6- For updating the subject knowledge the teaching staff members are allowed to participate in the orientation program/ refresher program and short term courses as when they need as given per the rules of UGC norms.7- A canteen is provided inside campus with suitable rates to provide refreshment for students and college staff.8- RO water facilities , vehicle stand are available

Allowance (only for class III /IV optional Accountancy allowance (Only for accountant 4- Casual leave(13 days) half pay leave in medical ground(20 days), earn leave(10 days per year) leave not due , maternity leave(3 months), study leave(2 year) , Allotment of Government quater , loans and advanced for class III/Iv employees Compassionate appointment, pension 5- remuneration/ honorarium examination (teaching/non teaching staff)7- A canteen is provided inside campus with suitable rates to provide refreshment for students and college staff.8- RO water facilities , vehicle stand are available.

college campus, improvement in college canteen facility girls common room facility , water cooler facility in college.. Establishment of student help desk in the college. Enhancing the grievance cell in college

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external audit regularly. Internal audit committee is formulated by the head of the institute which conduct audit of financial records as Cash-book related to UGC, Jan Bhagidari, Government/ Non- Government accounts along with the voucher. After the internal audit the documents are audited by Chartered Accountant. Regarding external audit of state Government fund utilization there is process of departmental audit which is done time to time by the department of the Higher Education and the officials of accountant general office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Janbhagidari Samiti , Self finance etc	496700	Campus development, Equipment, Student wale fare and remuneration of part time teacher and staff.
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6.4.3 – Total corpus fund generated

496700

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Academic Audit Committee appointed by the Principal
Administrative	No	NIL	Yes	Administrative Audit Committee appointed by the Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1- Faculty members maintain attendance record of students. If a student is show poor attendance, then parent are informed about the same by faculty member and principal and subsequently meetings are arranged by the college authority with the parents. In almost all causes , parents provide essential support and care to ensured proper attendance of their ward. 2- Discussion of academic performance . 3- Students facilities and motivate for better carrier development.

6.5.3 – Development programmes for support staff (at least three)

1- Field visit 2- Family gathering 3- Computer literacy

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Internatio nal Yoga Day	21/06/2018	21/06/2018	21/06/2018	35
2018	Plantation Program	07/08/2018	07/08/2018	07/08/2018	55
2018	Lecture on Rainwater storage	24/08/2018	24/08/2018	24/08/2018	47
2018	lecture on Sickle-Cell, thalassemia	08/09/2018	08/09/2018	08/09/2018	56
2018	Lecture on Anemia	04/10/2018	04/10/2018	04/10/2018	41

2018	World Aids Day	02/12/2018	02/12/2018	02/12/2018	34
2018	Netradan hetu prachar prasar	14/12/2018	14/12/2018	14/12/2018	46
2019	Nasha mukti Abhiyan	02/02/2019	02/02/2019	02/02/2019	17
2018	First Meeting of IQAC	14/07/2018	14/07/2018	14/07/2018	10
2019	Second Meeting of IQAC	05/02/2019	05/02/2019	05/02/2019	7
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Students prepare projects on Environmental Science as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, eco system, biodiversity and human rights. Regular plantation are conducted in and around the college to promote green campus and to reduce pollution. Reduced the usage of harmful chemicals in the laboratory practical like, H₂S, H₂SO₄ etc. to minimize the chemical footprint of the college. Power saving CFL Bulb and Tube lights are used in the College campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Physical facilities	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2019	1	1	16/05/2019	2	Plastic and Jaivik Apsisth Prabandhan Programme	00	12
2019	1	1	31/07/2019	2	Plantation Program	00	80

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Vidhyarthi Aachran Sanhita	01/01/2018	As the college is a government institution we follow the rules and regulation applicable for the government employees and students of Chhattisgarh. It displays on college website and also on notice board of college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti	02/10/2018	02/10/2018	87
Independence Day celebration	15/08/2018	15/08/2018	149
Rastriya Ekta Divas	30/10/2018	30/11/2018	120
Republic Day	26/01/2019	26/01/2019	142
Teachers Day	05/09/2018	05/09/2018	162
International Yoga Day	21/06/2018	21/06/2018	35

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1- Organizing Plantation programme by NSS and Botany department. 2- Emphasis on green campus clean campus. 3- Dustbins are provided to collect waste and paper in college campus . 4- Plastic free campus established. 5- Sanitation of college campus is done.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice No- 01 Title of the Practice - Herbal Garden, Objectives of the practice - 1- To know about local flora and local names. 2- To study medicinal plants and uses of plants. 3- To study flowering and fruiting period of plants. 4- To acquire the knowledge of all the synonyms of plants. 5- To identify the plants at species level. The context - There is not a single herbal garden near to Bilha. It is essential need of UG students , Botany department and Ayurvedic practitioner of the Bilha. The practice - College administration sectioned 5000

sq.ft. for herbal garden some medicinal plants are proposed to plant in the garden, out of which this year 10 medicinal plant has been planted. Not only Botany department but all faculties and NSS students are also taking great interest in the herbal garden. UG students of Botany often visit the garden for identification of plant species up to family level. Evidence for Success - We started to develop this garden in rainy session of 2017 and the process of development is going on . In near future , it will be beneficial to UG student and Research worker of Botany. This garden will contains several number of medicinal plants. Problem encountered and resources required - Enough space, Financial assistance and good Gardner are big problems. Maintaining different species of plants, watering, weed eradication, disease control and preparation of organic manure are also challenging. Best practice no-02 Title of the best Practice - Focus on making students aware of their social responsibilities . Aim - The aim was to make students aware of their social responsibilities. Activity - Shram Dan for swachhata Abhiyan to cleaning the college campus by NSS students. This activity was carried out on Dated 09.08.2018, 26.08.2018, 02.10.2018, 19.10.2018 and 30.11.2018 to make students aware of their responsibilities towards the environment, society and the college. Blood donation camp in collaboration with Ekta blood bank, Bilaspur was organized on dated 30.11.2017 . The Hemoglobin of students and the staff was also investigated. Evidence of Success - Students felt connected and responsible to the society as was evident from their response.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.gacbilha.ac.in/Uploads/Best%20practices_2021068102733.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Agrasen College Bilha situated 25 Km away form district headquarter Bilaspur is known center for imparting quality higher education in compeletly rural and under privilege area. It is located on Mumbai-Hawra rail track of South Eastern central railway of Bilaspur railway zone, Bilaspur. The college was established by Agrawal sewa Samiti Bilha on 15th November 1984 keeping in minds the need of higher education of this rural area is inaugurated ceremonially on 17th August 1989 by the then Education minister of Madhya Pradesh, Shri Chitrakant Jaiswal. Spread in a area of 17 acre is fully protected by boundary wall. Various industry like Sponge Iron , power plant , Rice mill etc. are located near by of the college which generate employability of passed out student of the college. The college is co- educational college and offers under graduate programme in all the three streams (Science, Arts and Commerce) and Post graduate programme in five subjects. The total strength of the college in the present academic year is 1280 and most of the students are from rural and under privileged area . Reaching out to the poor and under privileged folk in rural area is mission to impart higher education for their intellectual , ethical, moral and physical upliftment and to provide exposer to modern technology, is something the Government Agrasen college has always aimed to achieve. There has been a continuous endeavor on the part of the college to ensure quality education with honest dedication of the faculty member.

Provide the weblink of the institution

https://www.gacbilha.ac.in/Uploads/Institutional%20Distinctiveness_2021068103937.pdf

8.Future Plans of Actions for Next Academic Year

1- Upgradation of existing laboratory and purchasing of new equipments. 2- increasing the number of environment friendly initiative by NSS and ensuring participation of maximum students in such initiatives. 3- Promoting participation of students and staff in sports and cultural activities organized by the college and external agencies. 4. Promoting activities such as Yoga, Physical exercise , meditation etc. related to development of mental and physical fitness of students and faculty. 5- Opening of new courses , M.Sc. in Botany. 6- Beautification of college campus. 7- Upgradation of parking facility for students and faculties.